

VILLAGE OF OSSINING

REQUEST FOR QUALIFICATIONS FOR WORKERS COMPENSATION CLAIMS MANAGEMENT AND ADJUSTMENT SERVICES (Third Party Administrator)

Addendum Number 1-

Subsection H under **SCOPE OF SERVICES REQUESTED** is revised as follows:

The selected firm shall be responsible for preparing checks for the Treasurer's signature for expense vouchers and settlement/judgments. **Alternatively, the selected firm may propose an alternate method of payment which shall include the following elements: a) the selected firm would issue claim payments daily from the selected firm's bank; b) the village would have the option to fund the selected firm weekly, semi-monthly or monthly for qualified payments; c) the selected firm would provide to the village all necessary backup to support replenishment requests including check registers and other documentation requested by the Village Treasurer; d) the selected firm would be responsible for all bank fees, stop payment fees, reissue, bank reconciliations, etc.; e) the selected firm would issue the IRS Form 1099; and f) direct deposit would be made available for village employees.**

Dated: Ossining, New York

September 16, 2020