## Letter to New Residents

## Welcome to the Village of Ossining!

We are happy that you made the choice to reside here and hope that you have many years of success and happiness in your new home.

This letter is written as a courtesy to make you aware of the Town/Village's taxation process, since it may not have been discussed with you at your closing.

The Village tax bills are issued on December 30th, and are payable in <u>two</u> installments due by January 31st and July 31st.

The school tax bills are issued on September 1st, and are also payable in <u>two</u> installments due by September 30th and January 31st.

Town tax bills are issued on April 1st, and are payable in one installment due April 30th.

It is possible that you may have a tax liability and not have received a tax bill. Please call <u>both</u> tax offices listed below to determine what, if any, tax liability exists before the due dates indicated above to prevent any interest and penalty charges.

Village of Ossining tax office (914) 941-2581 Town of Ossining tax office (914) 762-8790

Please print, complete and return the bottom portion of this page to....Village of Ossining, Attention: Finance Department, 16 Croton Avenue, Ossining, NY 10562 to change the name on your water account. Any questions concerning your water bill should be directed to the Water Billing Department at 923-1947. Please note that the following information will not change your tax billing information.

 Name:
 Phone Number:

Property Address:

Billing Address (if different than above):