



THE VILLAGE OF OSSINING, NEW YORK IS ACCEPTING APPLICATIONS FOR THE POSITIONS OF: DIRECTOR OF PLANNING & DEVELOPMENT AND PLANNER

Our Community

Ossining is an historic village located in Westchester County, approximately 30 miles north of midtown Manhattan. With a population of approximately 26,000 residents, it has the cultural diversity of a city within a 3.2 square mile footprint. The Village offers a wide range of services and attractions, including a vibrant walkable village center with an award-winning public greenway and historic architecture. The community prides itself on its rich cultural and socioeconomic diversity, as well as its natural beauty as a village of hills on the Hudson River.

The Village is an express stop on Metro North to Grand Central Terminal, and connects across the Hudson River by ferry. The Ossining schools' science and music programs are ranked as one of the top in the country, and the girls' basketball team is a perennial state champion.

To apply for either the Director Of Planning & Development or the Planner positions, please submit a cover letter and resume to Personnel@villageofossining.org by June 1, 2018.

For more information, please contact the Village of Ossining's Personnel Department office @ +1(914) 762-6063.

The Village of Ossining is an equal opportunity employer.

Organization

The Village of Ossining is in the process of transforming its Planning and Development Department. There are opportunities for waterfront & core redevelopment, transportation planning, as well as regional planning opportunities for a waterfront park system with connection to regional bike trails, and other amenities.

Candidate Profiles

The [Director of Planning and Development](#) will oversee all aspects of the Planning Department as well as conducting physical planning studies involving land use, population, highways, traffic flow, housing, utilities, recreation areas, soil and water conservation through field surveys and use of reference materials. Thorough knowledge of the general principles and techniques used in municipal planning is needed; good knowledge of zoning and subdivision principles and practices; ability to compile, analyze and interpret data; ability to prepare site designs and plans. The Director of Planning and Development will also be responsible for community presentations and attendance at State and Regional forums.

The [Planner](#) will be responsible for assisting customers with applications, provide exceptional customer service as well as assist local residents, business owners and developers in understanding and navigating the planning approval process. The Planner will also provide consistent guidance and informational assistance for how to navigate our land use boards, planning processes and associated codes and regulations.

The **Director of Planning and Development & the Planner** are competitive positions that will require qualifying under [the Civil Service guidelines](#). Information on both the guidelines and Civil Service exam process can be found on the [Westchester County's website](#).