



November 1, 2022

Dear Water Customer:

In an effort to provide you with improved water service and greater reliability, the Village of Ossining is upgrading its meter reading system. As part of this upgrade, we will need to replace your water meter. The installation of the new water meter takes about one hour and requires workers to access the meter located on your property. Meter replacements will be performed by our contractor Saks Metering. Authorized installers from Saks Metering with photo identification, car signs, and company uniforms will be working in our community to complete this project.

The Village of Ossining is requesting that an appointment to exchange your current water meter be scheduled within 30 days of this letter. Failure to schedule an appointment within 30 days of this letter may result in estimated water bills.

Please reach out to Saks via any of the convenient methods below to make your appointment:

1. You may visit their website at [www.SaksMetering.com](http://www.SaksMetering.com) and click on "Schedule Appointment".
2. You may email them at [info@saksmetering.com](mailto:info@saksmetering.com).
3. You may call their office at 877-583-7257 and schedule your appointment over the phone (Monday Thursday 8am-5pm, Friday 8am-4pm)

This replacement will be performed at no cost to you. Please note that the right to gain access to your property in order to replace, repair, install or inspect your water meter is a condition for providing water service to any property.

Information about this metering program can be found on the Village of Ossining's website at <https://www.villageofossining.org/ossining-water-department>

Should you have any questions or concerns regarding this project, don't hesitate to contact the Ossining Water Department at 914-941-6111 or Saks Metering at 877-583-7257.

**We thank you in advance for your cooperation.**

Sincerely,

Andrew Tiess, Superintendent of Water