

PROPOSED LOCAL LAW 9-2019

A Local Law amending section C3-5 of the Village of Ossining Charter ("Powers and Duties of Village Manager").

BE IT ENACTED by the Board of Trustees of the Village of Ossining as follows:

Section 1. Section C3-5 of the Village of Ossining Charter ("Powers and Duties of Village Manager") is amended as follows with new matter underlined and deleted matter in [brackets].

- A. The administrative and executive powers of the Village are vested in an official to be known as the "Village Manager," who shall be appointed by the Board of Trustees and hold office at the pleasure of such Board. The Village Manager shall receive such compensation as shall be fixed by the Board of Trustees.
 - B. The Village Manager shall be the administrative head of the Village government and execute all contracts on behalf of the Village. He or she shall see that, within the Village, the laws of the state and local laws, rules and regulations of the Board of Trustees are faithfully executed; he or she shall attend all meetings of the Board of Trustees and recommend for adoption such measures as he or she shall deem expedient; he or she shall make all reports to the Board of Trustees from time to time upon the affairs of the Village, keep the Board of Trustees fully advised of the financial condition of the Village and its future financial needs; and he or she shall prepare and submit to the Board of Trustees a tentative budget for the next fiscal year.
 - C. The Village Manager may appoint an Assistant Village Manager, who shall perform the duties and assume the responsibilities of the Village Manager during his or her absence or inability to act. The Assistant Village Manager shall have such duties as may be assigned by the Village Manager. The Board of Trustees shall fix the Assistant Village Manager's salary and other terms and conditions of employment not inconsistent with the provisions hereof.
- [C] D. Such Village officers and employees as the Board of Trustees shall determine are necessary for the proper administration of the Village, except the Village Clerk, Corporation Counsel and officers and members of the Police Department, shall be appointed and may be removed by the Village Manager. **[Amended 12-20-2011 by L.L. No. 6-2011]**

Section 2. Effective Date.

This local law shall take effect immediately upon filing with the Secretary of State pursuant to section 27 of the Municipal Home Rule Law.